

UMPIRE HANDBOOK 2022



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SFNLUA CALENDAR OF EVENTS 2022

| MONTH | DATE/TIME | EVENT | RESPONSIBILITY |
|------------------|---------------------------------|---|--------------------------------------|
| FEBRUARY | Mon 7 th @ 6:00pm | First Preseason Training session Bricker Reserve, Rowans Rd Moorabbin | SFNL Umpiring Department |
| MARCH | Wed 16 @ 6:30pm | SFNLUA Season Launch (First Supper) RSEA Park Moorabbin. CANCELLED | SFNLUA Committee |
| APRIL | Sat 2 nd | Round 1 (Division 1 – 4) | SFNL |
| | Wed 6 th | APRIL First Supper BBQ – Theme: Easter Moorleigh Reserve East Bentleigh | BBQ: Committee |
| MAY | Wed 11 th | MAY BBQ – Theme: Have a Ball Foundation Moorleigh Reserve East Bentleigh | Games Fun: JA BBQ: |
| JUNE | Wed 8 th | JUNE BBQ – Theme: AFL Rivalries Moorleigh Reserve East Bentleigh | Games Fun: JA BBQ: |
| JULY | Wed 13 th | JULY BBQ – Theme: Diversity/PRIDE Moorleigh Reserve East Bentleigh | Games Fun: JA BBQ: |
| AUGUST | Wed 10 th | LAST SUPPER Moorleigh Reserve East Bentleigh | SFNLUA Committee |
| SEPTEMBER | Wed 14 th TBC | <ul style="list-style-type: none"> • PRESENTATION DINNER TBC • SFNLUA AGM TBC | SFNLUA Committee SFNLUA Committee |

President Introduction – Travis



Welcome to the SFNL and in-particular to the Southern Football Netball League Umpires Association (SFNLUA).

As a new or returning member, the 2022 season promises to be bigger than ever with an expanding list of football teams and opportunities to umpire at all levels.

The SFNLUA will run functions throughout the season in conjunction with the social committee which will also provide updates and activities. Please logon to our website (www.sfnlumpires.com) through our SFNLUA Team App for further details.

We are extremely fortunate to have a diverse group of both young and more experienced female and male umpires that have developed a great rapport with the group.

Welcome aboard and I wish you every success in your umpiring career.

Director of Umpiring - Peter Marshall



A new year is upon us, bringing with it new challenges, coming out of and working thru COVID will test us. New accomplishments and opportunities for any field, boundary or goal umpire who is coachable, a TEAM Player, respectful on and off the field, committed to improving through training sessions, accepting of constructive feedback and most importantly games will present. We are thrilled to have all continuing and new umpires with us for the 2022 season and we look forward to yet another year of building on the STEPS we set out last season along with the UNITED TEAM philosophy incorporated into our group.

The SFNL Umpiring Department always looks forward to assisting you strive to be the best community umpire you can possible be.



Our Mission

“To promote and advance in the Southern Football Netball League the institutions of umpiring and the game through a demonstrated commitment to fostering core values of respect, integrity, fairness and trust.”

Statement of Purpose & Values

The Southern Football Netball League Umpires' Association (SFNLUA) aims to provide an opportunity for all members to actively participate in officiating Australian Rules Football & enhance their positive wellbeing through organised sport participation. The Association will endeavour to provide for the positive wellbeing of all its members and officials.

This aim will be achieved by promoting & developing the following values and objectives:

- A sense of social & community values
- An environment to nurture the physical & mental development of our group
- Respect for officials, players & supporters
- Fair & disciplined officiating
- Equal opportunities for everyone
- Support for umpire coaches and the Director of Umpiring

They will be realised by providing as far as reasonable:

- Quality officiating through continuous improvement
- Accredited coaches and assistants
- Adequate facilities, amenities & equipment
- Active leadership & management of the Association
- Promote a positive healthy lifestyle

All members, coaches, officials, parents, supporters & committee members always have a responsibility when representing the Southern Football Netball League Umpires' Association to conduct themselves in an appropriate manner consistent with these values.



SFNL Umpire's Code of Conduct

In registering to umpire within the SFNL you are thereby accepting to act in accordance with both our mission and purpose and commit to the terms of our code of conduct:

- Umpire in accordance with the laws of the game
- Maintain a working knowledge of the Laws of Australian Football and the Rules
- Ensure the game is played in a fair manner and a spirit of true sportsmanship
- Where possible in a contact sport, prevent injuries to players participating in the match
- Treat all participants, as they would like to be treated
- Respect the rights, dignity and worth of all participants regardless of the gender, ability, cultural background or religion
- Never engage in any type of violence either on or off the field
- Control their temper. Verbal abuse or acting in a threatening manner towards players, officials, fellow umpires or spectators is not acceptable or permitted behaviours of an umpire
- Demonstrate appropriate social behaviour by not using foul or abusive language, or harassing players, coaches or officials
- Be prepared to be responsible for their actions
- Accept all match appointments in a positive manner
- Advise their coach as soon as practicable should they be unable to officiate any match due to illness or injury
- All umpires agree to demonstrate alignment with our social media policy
- Maintain a high reputation and not do any act or thing calculated to or which might otherwise have the effect of prejudicing the reputation of the SFNL or Australian Football
- Not contrive or attempt to contrive the result of any Match or any aspect of the Match in exchange for any bribe, benefit or reward
- Not give or allow any person any recorded or other interview for broadcast or write any article relating to Australian Football for publication without first obtaining consent of the SFNLUA
- Not discuss any aspect of any report made in accordance with the Rules or otherwise with any person without the prior consent of the League
- Perform on their merits and officiate to the best of their ability at all times.

Breaches of our code of conduct will be subject to appropriate investigation and may result in disciplinary action including: suspension from games or revoking of membership rights.



SFNLUA Social Media & Online Engagement Policy

Membership Behavioural standards and expectations

In accordance with the SFNLUA *Statement of Purpose & Values* and SFNLUA Constitution, SLNFUA members are expected to conduct themselves, both during and outside umpiring appointed duties, in a manner that protects their reputation and the reputation of the SFNLUA & SFNL. This applies to member's use of personal social media sites.

In line with this, members are to apply the following when using social media in a personal capacity:

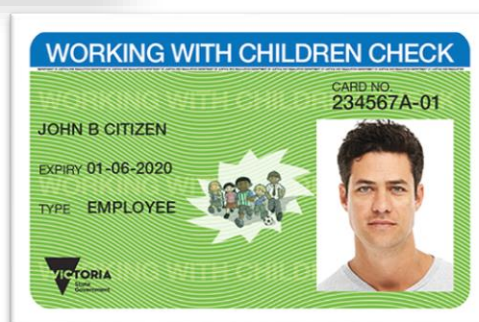
- Adhere to the Terms and Conditions of the relevant social media platform/website and any other applicable laws, including copyright, privacy, defamation, discrimination and harassment
- Do not make any comment about the Director of Umpiring or staff appointed to the Umpiring Department SFNNL or SFLUA executive or administration
- Do not post or endorse any obscene, violent, discriminatory, vilifying, defamatory, offensive, insulting, threatening, harassing words, images or sounds
- Do not publish material that might otherwise cause damage to the SFNL or SFNLUA reputation or bring them in to disrepute
- Ensure comments are respectful of the community in which they are interacting online

SFNLUA Safeguarding Children and Young People Policy

The SFNLUA and Umpiring Department has adopted the AFL Safeguarding Children and Young Children policy. All links can be located below.

- [Safeguarding Children Commitment Statement](#)
- [Safeguarding Children Policy](#)
- [Safeguarding Children Code of Conduct](#)
- [Safeguarding Children Reporting Procedure](#)

Any umpire 18 years or over must have a valid Working With Children Check to umpire in the SFNL



AFL VICTORIA Return to Training and Play Protocols

Returning to training and playing in a safe, hygienic and controlled manner is paramount to the AFL. The safety and wellbeing of our participants is our number one priority.

In advance of any training or playing recommencing we encourage Leagues, Clubs, umpires, officials and volunteers to digest these protocols, go through an education period and formulate an education and implementation plan to return to training and playing safely.

We will continue to work with the Victorian State Government to ensure alignment with their advice. Our primary focus is preparing to return to training and playing in a safe environment in a well-prepared and educated manner.

AFL Victoria will continue to follow any direction from the Victorian State Government. This information relates specifically to senior, youth and junior community football in Victoria.











If these protocols cannot be achieved, training and competitions should not proceed

| | |
|-------------------------------|--|
| Hygiene | <ul style="list-style-type: none"> • Alcohol-based hand sanitisers must be available for all umpire training sessions and umpires encouraged to use prior, during and following training. • Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitiser. • Do not share drink bottles, hats or equipment that touches your face or head. • Cover your mouth to cough or sneeze (using your elbow). • Spitting and clearing of nasal/respiratory secretions is not permitted. • Thoroughly clean and disinfect facilities before use (prior to umpire arrival). • Clubs must ensure that frequently touched surfaces and objects are cleaned regularly when in use (e.g., tables, countertops, light switches, doorknobs, and cabinet handles) using a regular household detergent and water. In some instances, change rooms may need to be cleaned more regularly and clubs should be monitoring or adjusting cleaning arrangements as required. • Hygiene posters displayed (templates available on Toyota AFL Club Help website). |
| Illness | <ul style="list-style-type: none"> • If you, or people you have been in contact with are sick, do not attend training or games and advise your umpire coach who is responsible for informing the SFNL COVID Safety Officer – David Jennings 0437 534 218. Generally, you should be tested for COVID-19 if you develop fever or respiratory symptoms. • Stay home and seek medical treatment when you are sick. • Do not attend training or games if unwell. • People who present to training or games with symptoms should be isolated, sent home immediately and recommended to seek medical assistance • Any person wishing to attend training or games that has underlying health conditions or is considered a vulnerable person should consult with a healthcare professional prior to attending. • Avoid close contact with people who are sick. |
| Cleaning | <ul style="list-style-type: none"> • Take all reasonable steps to ensure that frequently touched surfaces accessible to members of the public, including tables, bars, toilets, and handrails, are cleaned regularly including when visibly soiled and post events or between groups by wiping the surface with a disinfectant that has anti-viral properties • Cleaning principles can be found via the Australian Government Department of Health website which should help as a reference point what cleaning guidelines are recommended. |
| COVID Check in Marshal | <ul style="list-style-type: none"> • COVID Check-In Marshal means an employee, or employees or volunteers at a facility who monitors compliance with the record keeping requirement at all entrances to the facility open to members of the public by checking whether patrons have provided their details prior to entry. |

Where there is a positive COVID-19 case, the player or official must notify their Club immediately. The Club must notify their League who will notify AFL Victoria. Full details can be found at:

<https://www.coronavirus.vic.gov.au/checklist>

2022 SFNLUA Team

| | | | | | |
|---|---------------------------------|---|------------------------------|-----------------------------|---|
| President | Travis Thompson 0423 782 239 |  | Secretary and Online Uniform | Tony Levett 0400 621 838 |  |
| Treasurer | John Borg 0421 547 895 |  | Property Manager | Kevin Mitchell |  |
| Communication Manager & Goal Umpire Rep | Hannah Faulks |  | Committee Member | Alannah French |  |
| Committee Member | Thomas Grundy |  | Committee Member | Xavier Martin |  |
| Committee Member | Glenn Emery |  | Committee Member | Jonathan Auditore |  |

The Southern Football Netball League Umpires Association Incorporated [SFNLUA] is the representative body of all umpires (Australian Rules Football) in the Southern Football Netball League. The objectives of the association and conditions of membership are detailed in the Rules of the Association, a copy of which is available upon request.

All correspondence to the Umpires Association should be addressed to The Secretary
[Refer below for details].

SFNLUA contact details:

Postal Address for all correspondence
The Secretary, P.O. Box 804, Moorabbin 3189

SFNLUA email address: committee@sfnlumpires.com
SFNLUA website: sfnlumpires.com

SFNLUA Membership Fees

The Association Membership fees for the upcoming season are as follows:

- \$0 – Full
- \$0 - Concession (U18 years of age as at 1/4/2022)

~~(Concession is available for Government health card holders & pensioners. If you do hold one of these cards please notify John Borg)~~

~~(Any SFNLUA member suffering hardship in relation to association subscription payment please see John Borg (matter will be kept in strict confidence))~~

~~Association Membership fees will need to be deducted from your monthly match payment in two (2) equal instalments on the months of June and July covering games from the May and June period.~~

Benefits derived from association member fees include:

- First and Last Supper dinner where umpires will be provided with a meal after training
- All BBQ's held during the season and social committee activities (please note a small fee may apply to some social activities)
- End of season presentation night at a prestigious venue with a two-course dinner included
- All trophies and awards presented to umpires at end of season
- Access to a heavily subsidized umpiring uniform
- Other support services which may affect individual umpires from time to time





Keep an eye on our Facebook Group and Team App for this year's events

Umpire Match Fee Payment

Match fees are paid by the SFNL (not the SFNLUA) by direct credit to a nominated bank account (via Schedula account) in monthly instalments on the first Thursday of the following months matches (covering matches of the previous month).

Match payments will vary according to;

- the division you officiate (Division 1,2,3,4, 19's and Women's)
- the grade you umpire (senior grade, reserve grade, 19s and women's)
- the type of umpire you are (Field, Boundary or Goal)
- games where there may be three Field umpires appointed. Match fee payment is worked out on total payment two umpires receive and then divided by number of field umpires appointed to game
- games where there may be three or four Boundary umpires appointed. Match fee payment is worked out on total payment two umpires receive and then divided by number of boundary umpires appointed to game

Schedule 1 to the 2022 Agreement SFNL – SFNLUA

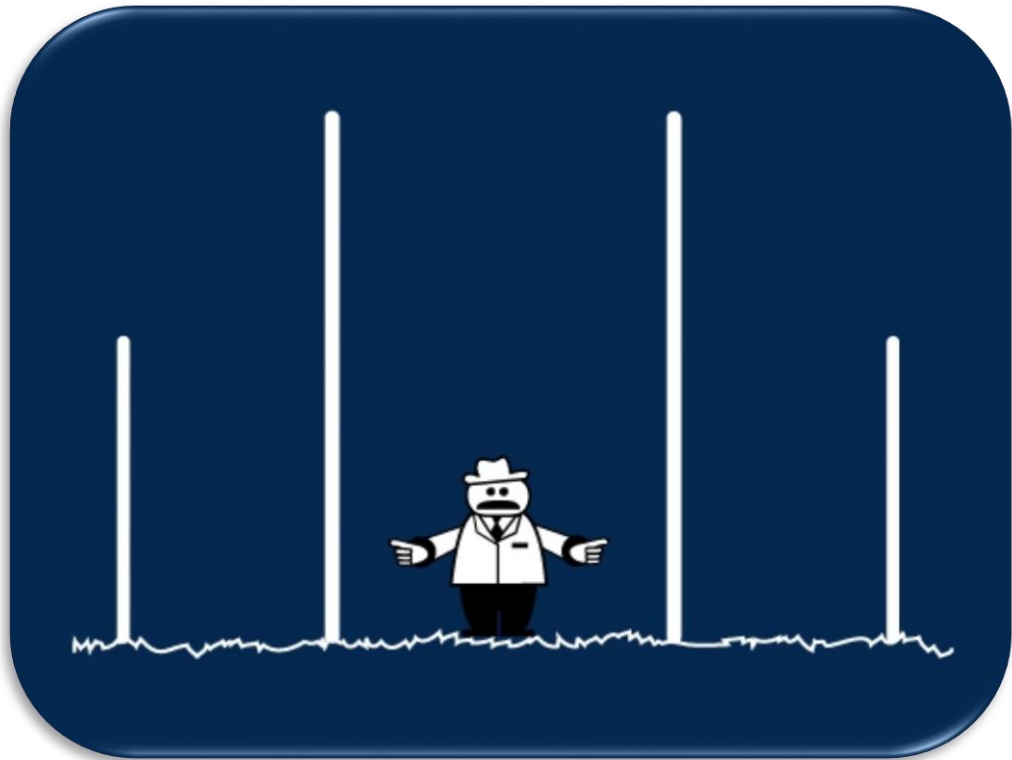
2022 SFNL UMPIRE PAY RATES

| FIELD | | Two Umpires | Three Umpires |
|------------|----------|-------------|---------------|
| Division 1 | Seniors | \$ 149.00 | \$ 149.00 |
| | Reserves | \$ 109.00 | \$ 72.65 |
| Division 2 | Seniors | \$ 128.00 | \$ 128.00 |
| | Reserves | \$ 100.00 | \$ 66.65 |
| Division 3 | Seniors | \$ 117.00 | \$ 78.00 |
| | Reserves | \$ 95.00 | \$ 63.30 |
| Division 4 | Seniors | \$ 110.00 | \$ 73.30 |
| | Reserves | \$ 89.00 | \$ 59.30 |
| Under 19s | | \$ 102.00 | \$ 68.00 |
| Thirds | | \$ 80.00 | \$ 53.30 |
| Women's | | \$ 90.00 | \$ 60.00 |

| BOUNDARY | | Two Umpire | Three Umpires |
|------------|----------|------------|---------------|
| Division 1 | Seniors | \$ 96.00 | \$ 64.00 |
| | Reserves | \$ 74.00 | \$ 49.30 |
| Division 2 | Seniors | \$ 84.00 | \$ 56.00 |
| | Reserves | \$ 70.00 | \$ 46.00 |
| Division 3 | Seniors | \$ 79.00 | \$ 52.65 |

| | | | |
|------------|----------|----------|----------|
| | Reserves | \$ 68.00 | \$ 45.30 |
| Division 4 | Seniors | \$ 74.00 | \$ 49.30 |
| | Reserves | \$ 63.00 | \$ 42.00 |
| Under 19s | | \$ 70.00 | \$ 46.65 |
| Women's | | - | - |

| GOAL | | Two Umpires |
|------------|----------|-------------|
| Division 1 | Seniors | \$ 82.00 |
| | Reserves | \$ 64.00 |
| Division 2 | Seniors | \$ 74.00 |
| | Reserves | \$ 60.00 |
| Division 3 | Seniors | \$ 70.00 |
| | Reserves | \$ 57.00 |
| Division 4 | Seniors | \$ 65.00 |
| | Reserves | \$ 53.00 |
| Under 19s | | \$ 60.00 |
| Women's | | \$ 55.00 |





SFNLUA UNIFORM



On-Field Uniform (during matches)

The SFNLUA on-field uniform provider is Project.

SFNL CUSTOM SHOP

[PROJECT CLOTHING SFNL CUSTOM SHOP LINK](#)

PROJECT GENERIC SHOP

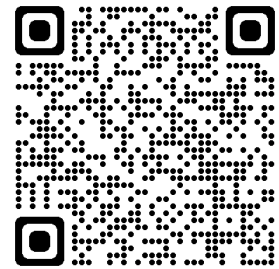
[PROJECT GENERIC AFL SHOP LINK](#)

ORDER ENQUIRIES

(03)86525444 AND CUSTOMERSERVICE@PROJECTCLOTHING.COM.AU

Please begin your email with your **ORDER NO** or **SURNAME**

Any further On-Field Uniform queries can be directed to Secretary:
Tony Levett (0400 621 838)



Off-Field Uniform (to and from matches)

The SFNLUA off-field uniform provider is **ICON Sporting wear**.

If you are umpiring in the SFNL, we would expect all Field, Boundary and Goal umpires to be wearing to and from games:

- Long black pants
- black shoes
- An SFNLUA **ICON** polo top
- (*ICON SFNLUA Soft Shell Jacket is an optional items that can be purchased if desired*)

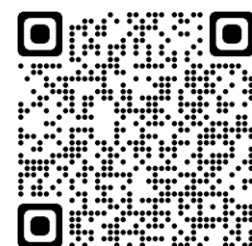
Training expectation:

- SFNLUA **ICON** training top or singlet
- (*ICON SFNLUA Track Jacket or Hoody are optional items that can be purchased if desired*)

ICON Sport clothing is our sponsor and the official SFNLUA supplier of off-field clothing and can only be ordered online. To order your gear please go:

- **ICON SPORTS SFNLUA PORTAL LINK**
- Or alternatively **use QR code**
- **Portal is open until 11.59pm, 18 February, 2022**
- **Portal will open when demand warrants during season**

Any further On-Field Uniform queries can be directed to Secretary: Tony Levett (0400 621 838)



Stack Team APP

This season the SFNL Umpiring Department and Umpires Association will be using Team App as their main digital technology platform for sharing information with its umpires. Through Team App, all information you require (training times, coaching information, social events, purchasing of on field/off field uniform, CMR form, SFNL news) will be easy to access through this one source. Please download Team App through your mobile device and Search for SFNLUA.

Schedula, Appointments and Availability

Each week, the Umpiring Department appoint 270 field, boundary and goal umpires to games that occur on a Friday night, all day Saturday and Sunday afternoon. All umpires need to be aware, there will be times when you will be expected to travel 25-30 mins to officiate a game.

Schedula

All umpire appointments are managed in Schedula (www.schedula.com.au). Everyone who has registered for the 2022 season should now be able to go into this website and start getting familiar with its features (YouTube has some great tutorials if you get stuck). Schedula is where you will update your details, put in bank details to get paid, confirm weekend games, set availability for games, set unavailability for games, decline games and so on.

Appointments

Appointments for weekend games are done on Sunday night and finalised by Monday evening. Umpires will receive their weekend game via email on Wednesday at midday (you must confirm or if need to decline game immediately when you get this email).

Before declining a game, please consider the countless hours the Umpiring department spends going through everyone's availability and location to ensure everyone gets a game. When declining a game, you are not only letting your coach down who needs to replace you but the umpiring team.

Availability

It is extremely important umpires set their availability/unavailability for weekend games as soon as possible to assist the umpiring department when doing appointments. If you cannot umpire contact your discipline coach immediately and then set your unavailability on Schedula correctly. It is your responsibility (like any job) to let us know if you can or can't umpire each week.

The umpiring department understand events such as family, school, sport and work commitments do occur. To support the Umpiring Department, please speak, email, text or call your discipline coach when these situations arise, as soon as possible, so they can assist you.



Umpire Accreditation

The AFL's National Umpiring Accreditation Scheme consists of two tiers for field, boundary and goal umpires.

Tier 1 – Umpire Development Accreditation

Tier 2 – Umpire Advanced Accreditation

Tier 1- Umpire Development Accreditation (can be achieved at junior or senior football level)

Any umpire in their 1st or 2nd year with the SFNL is now required to complete the online umpire development course to obtain their umpire development accreditation.

The Umpire Development course can be accessed at: [AFL Umpires Account](#)

Important notes:

- If you already have an account on the Umpire AFL portal, you can log in and go to “My Courses”
- If you don't have an existing account, you will need to create a new account using your email address (in lowercase) as your username
- Once signed in, you will need to scroll down and select the Umpire Introductory Course. Cost of the course will be \$15.00
- When completed, you will receive a computer certificate which needs to be either handed to or emailed to Peter Bailey (Peter.A.Bailey@team.telstra.com)
- If you officiate with another umpiring group, please them know you have completed the course with the SFNL or let Peter know you have already completed the course with another umpiring group
- The accreditation administrator will notify you during the season (via email) if you need to complete this course

Tier 2- Umpire Advanced Accreditation (can only be achieved at senior football level)

Umpires in their 3rd + season with the SFNL or who have umpired for 3 seasons (1 junior/2 seniors) and;

- attend training
- umpire more than 12 games of seniors/reserves a season
- demonstrate coachability

Are eligible to receive their **advanced** accreditation for their chosen discipline (Field, Boundary, Goal) by the accreditation administrator (Peter Bailey) at the end of the season.

The accreditation administrator has an updated record of all umpires accreditation and can inform umpires of their current accreditation level. Umpire accreditation is current for 4 years and will be renewed by the accreditation administrator (if you are still umpiring) when it is about to expire.

All SFNL umpires must be accredited to officiate games in the SFNL.

It is a compulsory requirement that umpires wanting to officiate at state level (TAC/VFL) need to be 18yrs of age and have their advanced accreditation before being nominated to trial.

Training

Attending training is an important part of an umpire's development, as it is where you hone and improve your umpiring skills and can practice them in a comfortable environment.

Training sessions incorporate both fitness and skill-based coaching.

If you can't attend a training session. Let the umpiring department know either through SMS, email or by calling them.

SFNL Umpiring In-Season Training Venue

When: **Wednesday 9 March**, 6:15pm – conclude before 8:00pm

How Often: Once a Week

Where: **Moorleigh Reserve, 90-92 Bignell Road, East Bentleigh**

Training Dates: March 2022 – Late September 2022

SFNL Umpires Weather Policy for Training

The SFNL Umpiring department and Associations Number one responsibility is to the well-being of the umpire and all measures will be taken to ensure no umpire is put at risk of serious health concerns by participating in a training session during extreme weather or environmental conditions.

A decision to cancel on-field training will be made by the Umpiring Director at least two (2) hours before the event and this will be conveyed to all umpires via Team App and email.

Hot Weather

When the forecast maximum ambient temperature at a given location is determined by the Bureau of Meteorology to be equal to or exceeding 34 Degrees Celsius or there have been consecutive days where the temperature has exceeded 30 Degrees Celsius, training will be cancelled.

Extreme Cold, Heavy Rain, Persistent Rain, Thunderstorms, Hail and Lighting

On a training day, where the possibility of these conditions; extreme cold, heavy rain, persistent rain, thunderstorms, hail and lightning could prevail (separately or in this order), on-field training will be cancelled and an indoor training session when and where applicable will occur.



SFNL Umpiring Department - Coaching Panel

“A UNITED TEAM”

‘Live and train with a desire to improve but always commit to understanding that while individually you may umpire well, it is the team’s performance on the day that will be the ultimate measure.’

- | | | |
|---|-----------------|--------------|
| • Director of Umpiring and senior field coach | Peter Marshall | 0412 225 830 |
| • 2IC/Match Day Facilitator | Peter Bailey | 0419 547 098 |
| • Development Field Umpire Coach | Glenn Emery | |
| • Field Umpire Skills Development | Mark Mounsey | |
| • Field Umpire Match Day Observer | David Smith | |
| • Boundary Umpire Skills Coach | Mitch Lea | |
| • Boundary Umpire Assistant Coach | TBA | |
| • Goal Umpire Coach | Craig Davenport | 0433 085 242 |
| • Goal Umpire Assistant Coach | Brett Marriott | |
| • Goal Umpire Match Day Observer | TBA | |
| • Fitness Co-ordinator | Jason McNiece | |



SFNL Grading's - Season 2022 - FOR FULL FIXTURES REFER TO THE SFNL WEBSITE

| DIVISION ONE | DIVISION TWO | DIVISION THREE | DIVISION FOUR |
|----------------------|---------------------|-----------------------|----------------------|
| Bentleigh | Caulfield | Ashwood | Hallam |
| Cranbourne Eagles | Doveton Doves | Black Rock | Doveton Eagles |
| Cheltenham | Hampton | Endeavour Hills | Dandenong |
| East Malvern | Hampton Park | Narre South Saints | Frankston |
| Dingley | Keysborough | Clayton | Lyndale |
| Port Melbourne Colts | Chelsea Heights | South Yarra | Lyndhurst |
| Mordialloc | East Brighton | CPL | Moorabbin |
| St Kilda City | Skye | Murrumbeena | Cerberus |
| St Pauls McKinnon | Heatherton | | South Mornington |
| Springvale District | Highett | | |
| | | | |

SFNL Game Start Time

Seniors: 2pm Reserves: 12pm U19's/Women's: 10am* (may change from week to week)

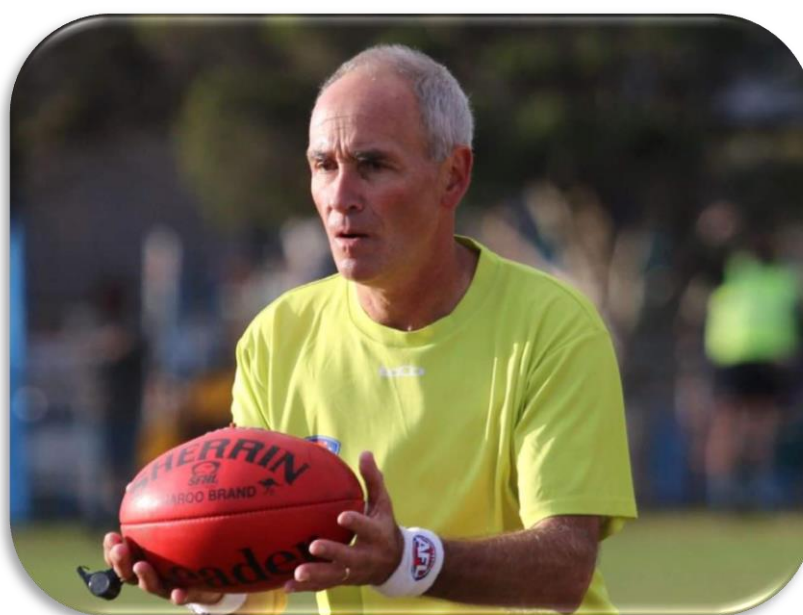
Arrival Time to Game

Seniors: 1 Hour before game commences.

Reserves/19's/Women's: 45 mins before game commences

Who do I contact on game day if I have a problem before, during and after game?

On game day if there are any problems regarding injury, illness or any other concerns please contact Peter Bailey (0419 547 098), Match Day Facilitator, immediately.



SFNL Practice Matches

During February and March, SFNL teams will notify the league whether they wish to have SFNL umpires officiate their practice matches. In the past, teams usually request only Field Umpires, however, on occasions some SFNL teams do ask for a full complement of umpires.

When teams request umpires to officiate practice matches, a list of games will be available at pre-season training for umpires to select a game. If games cannot be filled, a list of these games will be available to all umpires via email and 'Team App'.

This season payment will be;

Field Umpire \$20 per quarter

Boundary and Goal Umpire \$15 per quarter

Guidelines around Practice Matches

Hot Weather

Temperature equal to, or greater than 36°C at the scheduled commencement of the game;

- If the weather is 36 degrees or hotter at the scheduled commencement of the game the match shall not commence.
- If the temperature has not dropped below 36°C within 30 minutes of the scheduled commencement time of the match, the match shall be cancelled.

Temperature between 32 and below 36°C at the scheduled commencement of the game;

- All quarters are to be reduced to 18 minutes plus time on duration
- Umpires may increase the length of the stoppage following a goal to allow additional player/umpire hydration.
- The half time break shall be increased to 25 minutes.
- If the temperature exceeds 36°C during the match, the match shall be halted. If the temperature does not drop below 36°C within 30 minutes of the game being halted, the match shall be discontinued.

Lightning

In the event of lightning, or extreme hail being present in the immediate proximity of the venue during the course of a match, play shall be stopped, and all involved parties are to return to the pavilion.

If a match is postponed or halted for a period greater than 30 minutes, the match shall be deemed incomplete and called off

Ground conditions

- Ensure cricket pitches are covered – Stop game around distressed area and ball it up
- All posts must be padded
- Dog droppings are picked up and holes covered
- Some form of ground markings are evident on the oval

Pre-Game checklist

- Check venue, time and confirm how many quarters or halves will be played
- Please arrive no later than 40 minutes before the game and advise home club of your arrival
- Don't leave your valuables in the rooms
- Ask coaches if there is anything they would be interested in trying (coach on ground, take 2, time out, last touch, etc)
- Collect some form of team sheets due to insurance issues and reportable offences- Duty of Care

Commencement of Game

- Ensure there is someone in goals and on the boundary (if not come 15 m off the line and ball up or play last touch)

During Game

Our focus this season is on *positive relationships*. Officiating practice matches whether you are a field, boundary or goal umpire is the perfect opportunity to develop respect with players, coaches, officials and spectators. Work on getting to know the teams you may be umpiring before the season kicks off.

Reporting Players in Practice Match

- If a player or players are not playing in the spirit of the game send them off (15 mins) and allow a replacement.
- All major offences must be reported. If you make a report, after the game contact Peter Bailey 0419 547 098 and then send a text message to David Jennings 0437 534 218 outlining the report and player(s) involved.

Completion of game:

- You will be paid cash on the day and this should be paid 15 minutes after the conclusion of the practice match.
- Field Umpire \$20 per quarter, Boundary and Goal Umpire \$15 per quarter
- Please thank clubs for the day and where possible purchase something from the canteen or bar as it goes a long way to strengthening umpire and club relations for the season ahead



Inside the SFNL

SFNL Headquarters: RSEA Park, Linton Street, Moorabbin VIC 3189

Postal Address: PO Box 1018, Moorabbin 3189

Telephone: 9553 5644

Email: info@sfnl.com.au

Chief Executive Officer – Lee Hartman Lee.Hartman@sfnl.com.au

General Manager - Operations – David Jennings David.Jennings@sfnl.com.au 0437 534 218

Football & Administration Coordinator – Luke Henry Luke.Henry@sfnl.com.au 0433 355 516

Commercial and Events Manager – Wes Garth Wes.Garth@sfnl.com.au

Duty of Care Officer (refer below for the role of Duty Care officer) - David Jennings

Work Cover Officer (refer below for information to do with a work cover claim if injured) David Jennings

Southern Football Netball League Duty of Care Officer & Key Staff

As part of the SFNL Occupational Health and Safety Program, the following people have been nominated as 'Duty of Care Officers'.

David Jennings – 0437 534 218

They are to be called **immediately** if any Umpire feels they are placed in an unsafe situation, or if they suffer a serious injury.

You should initially request that the home club makes contact on your behalf, but if this is not possible, or if they refuse, you should make contact yourself.

The Duty of Care Officer will be able to assist with transportation for medical care, or in contacting family or parents.

Under no circumstances should the game continue until the contacted Duty of Care Officer addresses your concern.

Match Review Panel (MRP)

All senior games in the SFNL are videoed by an independent company called Sportscast. [Sportscast Cloud](#) Vision of games is accessible to all umpires. If during your game an incident takes place which you believe needs to be viewed. It is your responsibility to let your coaches know as soon as possible so a decision can be made if it needs to be sent to the MRP for greater clarification. It is important to inform your coaches the quarter when the incident took place, duration during the quarter, what happened and what was the outcome after the incident. All umpires have a duty of care to the players we umpire and if we see something, we need to say something. The MRP has been set up to support umpires, so if a report or incident was missed, we can go back and view what occurred and take appropriate action.



SFNL Umpire WorkCover Insurance

The Southern Football Netball League provides each Umpire, as an employee of the League, with WorkCover Insurance for injury which occurs in the course of each Umpire's duties as an Umpire. It is important that members read and understand the procedures and responsibilities to ensure that any claim is recognised as such and is then handled promptly and efficiently.

An Umpire must notify David Jennings (0437 534 218), the General Manager of the league, of any injury which was obtained during training, during a match or whilst travelling to or from a match or training) as soon as practicable after becoming aware of such an injury [no later than 48 hours]. Such notice may be given verbally but must be followed up in writing and then sent via email to the SFNL General Manager – Operations and must include the details as per the umpire injury form. *If an injury appears minor and unlikely to need treatment, a later claim may not be accepted unless the original injury was promptly reported.*

All Umpires are advised that any initial visit seeking treatment or assessment of an injury must be to a recognised Sports Medicine Centre, for a WorkCover claim to be recognised as such, unless the injury is of such a serious nature that the Umpire has to be taken to the nearest hospital. To confirm if a sports medicine centre is recognised by the league please contact the SFNL General Manager – Operations.

All WorkCover forms must be lodged with the SFNL General Manager - Operations in the event of an Umpire sustaining a work-related injury. Umpires are reminded that any intention to lodge a fraudulent claim will be contested as a legitimate WorkCover claim by the SFNL. **Umpires are not to forward any WorkCover claim on directly themselves.** These must all be directed to the SFNL General Manager – Operations.

All Umpires are reminded that the above procedures are required by law to ensure that they will be adequately covered in the event of a claim.

Please note that a person is not entitled to recover compensation for a work-related injury, unless notice of the injury has been given to the employer. Failure to follow adequate warm up procedures may lead to rejection of a claim for compensation.

WorkCover Check List & Procedures

1. Report any Umpire work related injury to the SFNLUA General Manager- Operations
2. Report to a League recognised Sports Medicine Centre for treatment [if necessary], informing the centre that this is a WorkCover related claim;
3. Obtain a 'Notice of Injury' form from the SFNL General Manager - Operations and lodge completed form with them.
4. Obtain a 'WorkCover Certificate of Capacity' form from a League preferred Sports Medicine Centre on your initial visit and lodge the certificate with the SFNL General Manager – Operations.
5. If the injury sustained causes any loss of wages from your first employer or an inability to Umpire, a 'Final Certificate' must be obtained from a League recognised Sports Medicine Centre and lodged with the SFNL General Manager - Operations prior to being able to Umpire again;
6. Then complete a 'WorkCover Worker's Claim Form' if applicable and lodge such form and any medical accounts with the SFNL General Manager - Operations within five [5] working days

REPORT FLOW CHART

Reportable Incident

- Stop play/clear player/s away from incident/ only player/s involved to remain. Seek assistance from other umpires to assist you through this process.
 - Advise player/s that they have been reported and what for
 - Inform reported player/s what card (yellow/red) they are being sent off on
- Raise Red/Yellow card in the air so the time keepers are aware what card the player/s are being sent off on.
 - Player/s must leave the playing field
- Game is not to resume under any circumstance until the umpire making the report has collected all information they require.



Post- Match

Write out Report Penalty Sheet.
Ensure senior umpires assist junior umpires fill out report sheet and report has been checked by other umpires.



Decide if you will offer a Set Penalty after consulting with your umpiring team

Low to Moderate situations offer Set Penalty
High offence must be referred straight to Tribunal



Set Penalty Channel

Run through the Report sheet with Team Managers (Only Team Managers)

Team managers will decide whether to accept or contest the charge

(Please note clubs have until 10am Monday to accept or contest.)

Give a copy of the report sheet to the Team Managers signed by all parties

Take a picture of the Report Sheet and send to David Jennings 0437 534 218) with a short text message outlining report and whether player has accepted or will be contesting the charge.

Ensure Report sheet is included with match paperwork and is dropped off at the League headquarters by Monday morning.



Tribunal Channel GAME DAY

Run through the Report sheet with Team Managers (Only Team Managers)

Give a copy of the report sheet to the Team Managers which is signed by all parties

Take a picture of the Report Sheet and send to David Jennings 0437 534 218) with a short text message outlining report and whether player has accepted or will be contesting the charge.

Ensure Report sheet is included with match paperwork and is dropped off at the League headquarters by Monday morning.



After Game Day

- Make notes on the report
- Notification from the league to attend Tribunal will happen on Monday by phone call or email. Inform league if you are under 18 years of age so tribunal hearing can be scheduled early in night
 - Attend Tribunal at League Headquarters
- A League prosecutor will assist you on the night with your evidence

SFNL – Clubs, grounds & Locations

| <u>Team</u> | <u>Venue</u> | <u>Address</u> | <u>Melway Ref</u> |
|---------------------------|-------------------------|--|-------------------|
| Ashwood | Essex Heights Reserve | Outlook Road Mt. Waverley | 61 B9 |
| Bentleigh | Bentleigh Reserve | Arthur Street, Bentleigh | 77 F1 |
| Black Rock | Macdonald Reserve | Fourth Street, Beaumaris | 86 A5 |
| Carrum Patterson Lakes | Roy Dore Reserve | Dyson Road, Carrum | 97F8 |
| Casey Thunder (Women's) | The Hunt Club Reserve | Broad Oak Drive, Cranbourne East | 134 C6 |
| Caulfield | Koornang Park Reserve | Koornang Road, Carnegie | 68 H6 |
| Cerberus | McAuliffe Oval | HMAS Cerberus, Westernport | 194 H3 |
| Chelsea Heights | Beazley Reserve | Thames Promenade, Chelsea Heights | 93 F12 |
| Cheltenham | Jack Barker Oval | Weatherall Road, Cheltenham | 86 G3 |
| Clayton | Meade Reserve | Haughton Road, Clayton | 79 B2 |
| Cranbourne Eagles | Livingston Reserve | Eliburn Dr, Cranbourne East | 134 C7 |
| Dandenong | Greaves Reserve | Bennett Street, Dandenong | 89 K6 |
| Dingley | Souter Oval | Marcus Road, Dingley Village | 88 G6 |
| Doveton Doves | Robinson Oval | Cnr Oak Avenue and Paperbark Street, Doveton | 91 A9 |
| Doveton Eagles | Power Reserve | Power Road, Doveton | 90 K6 |
| East Brighton | Hurlingham Reserve | Nepean Highway, East Brighton | 67 J10 |
| East Malvern | Dunlop Reserve | Dunlop Street, Malvern | 60 A11 |
| Endeavour Hills | Barry Simon Reserve | Gleneagles Drive, Endeavour Hills | 91 F2 |
| Frankston Dolphins | Overport Park | Overport Road, Frankston South | 106 D1 |
| Hallam | Hallam Reserve | Frawley Road, Hallam | 91 G11 |
| Hampton | Peterson Street Reserve | Peterson Street, Highett | 77 B8 |
| Hampton Park | Robert Booth Reserve | Somerville Road, Hampton park | 96 D7 |
| Heatherton | Ross Street Reserve | Ross Street, Heatherton | 87 K2 |
| Highett | Turner Road Reserve | Turner Road, Highett | 77 H6 |
| Keysborough | Keysborough Reserve | Cheltenham Road, Keysborough | 89 D9 |
| Lyndale | Barry Powell Reserve | Halton Road, Noble Park North | 80 K10 |
| Lyndhurst | Marriot Reserve | Boland Drive, Marriot Waters | 129 B7 |
| Moorabbin | Widdop Crescent Reserve | Widdop Crescent, Moorabbin | 77 B6 |
| Mordialloc | Ben Kavanagh Reserve | McDonald Street, Mordialloc | 87 G12 |
| Murrumbeena | Murrumbeena Park | Kangaroo Road, Murrumbeena | 69 B7 |
| Narre Warren South Saints | Strathaird Reserve | Community Parade, Narre Warren South | 130 A4 |
| Port Melbourne | Murphy Reserve | Williamstown Road, Port Melbourne | 56 K1 |
| Skye | Carrum Downs Rec Res | Wedge Road, Carrum Downs | 98 J10 |
| South Mornington | Citation Oval | Helena Street, Mount Martha | 145 C11 |
| South Yarra | Fritsch Holzer Park | Camberwell Road, Hawthorn East | 45 G12 |
| Springvale Districts | Springvale Reserve | Newcomen Road, Springvale | 79 J7 |
| St Kilda City | Peanut Farm Reserve | Blessington Street, St Kilda | 58 A11 |
| St Pauls McKinnon | McKinnon Reserve | Tucker Road, Bentleigh East | 68 H11 |

